



## Job description

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| <b>Job title:</b>                 | Climate-KIC The Journey Coach  |
| <b>Climate-KIC entity</b>         | Climate-KIC Central Hungary, PPIS  |
| <b>Length of contract:</b>        | 6 weeks<br><br>(Composed of two training days, two days preparation, one day feedback (1 week) + 5 weeks on the Journey)   |
| <b>Reporting to:</b>              | Local education manager (Location of contract) and central education team  |
| <b>Key working relationships:</b> | Climate-KIC education team, Climate-KIC participants, Climate-KIC input providers at universities  |
| <b>Payment:</b>                   | €15000 Gross<br><br><b>Includes:</b> All travel and expenses incurred for the coach training days, preparation and feedback time, travel to and from the Journey, and subsistence whilst on the Journey.<br><br><b>Excludes:</b> Travel and accommodation during the Journey whilst with the students, weekday breakfast and lunch, and up to three dinners per week, this arranged for you and paid separately by Climate-KIC |
| <b>Deadline:</b>                  | Monday, 23rd February 2015   |

### Summary of the post:

Climate-KIC is one of three Knowledge and Innovation Communities (KICs) designated by the European Institute of Innovation and Technology (EIT) as key drivers of European excellence, innovation and growth. Climate-KIC Education creates a generation of climate change entrepreneurs and innovators with the multidisciplinary skills to develop economically, environmentally and socially sustainable approaches to mitigate global warming and adapt to its effects.

For this year's Journey we seek 16 coaches who facilitate learning of business skills by supporting students in translating knowledge into activities and coaching them to create business plans of their own.

This role requires candidates to work and travel with the students for 5 weeks. Candidates may be assigned to journeys which have a stay in their home city (up to two weeks) however candidates should be prepared to spend up to five weeks abroad. Coaches are expected to attend the full programme (incl. lectures and site visits) together with the students and facilitate and lead all coached learning activities, which may be held early in the morning or early in the evening.

Candidates must be motivated, energetic, and available for the time periods specified, and interested in the EU context of climate change, business and innovation.

### Notes:

- The role is not organisational – each journey has an education manager who oversees logistics and organisation of the programme / participants
- The role does not include education development – the Journey is designed and populated by the education team.
- Support will be provided by climate change and business experts during the Journey providing both lecturers and drop in sessions for the students.

### Availability:

- 2 days coach training: 20<sup>th</sup> and 21<sup>st</sup> May 2015 in Brussels (Attendance is mandatory)
- 5 weeks Journey: either the 5<sup>th</sup> July – 8<sup>th</sup> August or 26<sup>th</sup> July – 29<sup>th</sup> August (please indicate preference, coaches must be available to stay in residence for the full five weeks)
- 3 days preparation and feedback: arranged at the coaches convenience

### Key roles and responsibilities:

- Attendance at a coach training days
- Coaching the students during The Journey including:
  - Facilitating programme elements, such as supporting ideation process and team formation
  - Motivating dynamic groups of students to apply their learning in a business context
  - Supporting students to link up with lecturers and other presenters
  - Providing local and contextual knowledge and experience for the students
  - Providing feedback

### Knowledge, skills and experience (Essential):

- Trained and experienced in facilitation, observation and feedback skills
- Good knowledge and understanding of business plan formation
- Good knowledge and understanding of ideation and team creation/development
- Confidence to work in scientific and technology field
- Leading groups of up to 50 students
- Supporting the development of others

- Proficient level of English
- Interest in climate change adaptation and mitigation

**Knowledge, skills and experience (desirable):**

- Entrepreneurship trainer – including soft skill support
- Basics of business
- Professional coach
- Entrepreneurial financial literacy

***To observe and comply with all Climate-KIC policies and regulations, for example Health and Safety, Data Protection, etc. Job descriptions cannot be exhaustive and the post-holder may be required to undertake other duties, which are broadly in line with the above key responsibilities.***

**Climate-KIC is committed to equality of opportunity and to eliminating discrimination. All employees are expected to adhere to the principals set out in its Equal Opportunities in Employment Policy, Promoting Race Equality Policy and Disability Policy and all other relevant guidance/practice frameworks.**

Contact: [education@ppis.hu](mailto:education@ppis.hu)

tel: +36 1 793 19 74